



Prospectws/ Prospectus 2020-2021

**Learning to follow the right path
through care, love and respect in the
Light of the Risen Christ.**





Contact

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Website: www.stteilos.wales

Headteacher: Mrs. A. Nicholls

head.stteilos@pembrokeshire.gov.uk

Type of school: Voluntary Aided

Age Range: 3 – 11 years

Local Education Authority

Pembrokeshire County Council

Chief Education Officer

Mr. S. Richard-Downes

County Hall

Haverfordwest

Pembrokeshire

LA Contact Number

01437 764551

Diocese: Menevia**Diocesan Director of Education**

Mr. P. White

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27 Convent Street

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A message from the Headteacher



At St Teilo's Catholic Primary School, we aim to provide a happy, secure and stimulating learning environment where Catholic Christian values are embraced by all. We have high expectations and our ethos both encourages and promotes an environment where children can be themselves and achieve their very best. We pride ourselves in knowing our children well, supporting them to reach their potential, whilst also creating a strong inclusive classroom to enable all children to make good progress.

Our experiences show that children perform best when there is a strong partnership between home and school. We positively encourage parents/carers to work alongside us in making the children's education a worthwhile and valuable experience which they will remember with fondness for the rest of their lives.

We welcome the opportunity to show you around our school, to ask any questions and to see at first hand why St Teilo's is such a wonderful school.

Mrs. Angela Nicholls

Headteacher



Staff

Headteacher

Mrs. A. Nicholls

Teaching Staff

Mrs. A. Nicholls

Mr. C. Amos

Mrs. S. Frearson

Miss. C. Rees

Ancillary Staff/ Teaching Assistants

Mrs. N. Blake (HLTA/ALN Co-ordinator)

Mrs. J. James (LSA)

Mrs. D. Goforth (LSA)

Mrs. S. Lindsay (LSA)

Mrs. K. Davies (LSA)

Mrs. M Wortlehook (Road Crossing Patrol)

School Administration Officer

Mrs. V. Rigby

Teilo Tot's Staff

Mrs. C. Gardner

Mrs. J. James

Mrs. D. Goforth

Mrs. S. Lindsay



Our Governors

Chair of Governing Body

Dr. M. Zeraschi

Vice Chair of Governing Body

Mrs. L. Tomp

School Governors

Rev. Fr. M. Usher

Mrs. V. Hayes Foundation

Mr. A. Wales

Mrs. S. Wilson

Mrs. S. Rowell

Dr. M. Zeraschi

Mr. C. Amos

Mrs. L. Tomp

Mr. S. Evans

Mr. J. Williams

Parent Governor Elections

The school uses pupil Microsoft Forms to facilitate parent governor elections.




About St Teilo's Catholic Primary School

St Teilo's is a Catholic Voluntary Aided School, which means that it is provided by the Education Authority and owned by the Diocese of Menevia and is maintained by Pembrokeshire County Council. It is a primary school catering for children between 3-11 years of age. St Teilo's also offers a successful pre-school service called 'Teilo Tots' which is CIW registered.

Our Mission Statement


At St Teilo's we are 'Learning to follow the right path through care, love and respect in the light of the Risen Christ.'

- To inculcate a love for and an understanding of the Catholic faith which will promote the development of faith of each individual in the school community.
 - To ensure the curriculum provides a means of developing the whole child in a context based on Gospel values which both permeate and inspire school practice and policy.
 - To promote and develop the partnership between the home, school and parish and foster links between the school and the wider community.
-  To follow the example of Christ and show concern for everybody in the school and the world, so as to ensure that the pupils' experiences of relationships within the school will have significant effect on their development.

St. Teilo's school aims to help its students reach their potential and realize their abilities and talents. It is our intention to encourage good manners, politeness and general good deportment among the student body. The school has a good reputation for developing helpful and kind children.

St. Teilo's puts an emphasis on academic excellence, we are known for creating an atmosphere that encourages conscientiousness among our students with the ability to endeavour at tasks put before them and so enjoy the satisfaction that comes from completing their work. Our excellent teaching staff tailor work to the ability of the child – each child is recognized as an individual with unique needs and this is acknowledged by the teaching staff through their schemes of work. Should your child have particular teaching requirements St. Teilo's will aim to provide for him/her. We are fortunate to have very good learning assistants who assist the school in delivering appropriate educational provision in a caring and supportive manner.

The school aims to provide a rich learning environment and, being a small school, you can be assured your child's individual needs will be met to the best of our ability. We strive to create a happy, purposeful environment in which children feel secure and confident as they endeavour to develop their knowledge, skills and understanding within an ethos which hopefully will stay with them throughout their lives.





Collective Worship

St Teilo's is a Catholic School, with strong links to St Teilo's and Holyrood Church, Tenby.

Collective worship is Catholic in nature and occurs daily:

Monday – Whole-school collective worship led by the Headteacher, themed according to our focus value following the Jesuit Pupil Profile.

Tuesday – Collective worship in classes

Wednesday – Whole-school collective worship led by Criw Cymraeg

Thursday – Collective worship in classes

Friday – Celebration of achievement assembly led by Headteacher.

On Holy Days of Obligation and importance, the school either attends the Church or Fr Mansel will celebrate Mass from the school hall and parents and members from the parish are invited.





Starting at St Teilo's School

Starting school is a very important time for you, your child, and the school. We all need to work together to make the transition smooth and rewarding.

We ask that you complete the Pembrokeshire County Council online admissions form (<https://www.pembrokeshire.gov.uk/school-admissions>). We offer open days to our nursery and reception class and are always on hand to answer any queries you may have. We are willing to work with you and your child to make this a happy and exciting time for your child as we also know every child is unique and responds in a different way to starting school.

Joining our St Teilo's School later on

Sometimes children join the school when the term has started or later on in their school life. We make every effort to make sure that they are welcomed, looked after and monitored so that they quickly make friends and find their way around the school. Teachers give pupils time to settle in before assessing their academic ability. This assessment, together with records from the previous school will enable your child to have the best start in our school. Parents and carers are asked to contact the school if their child has a problem settling.

Moving On — Transitioning to Secondary Education

At the end of their primary school career, children transfer to a secondary school. The vast majority of our children go on to Greenhill School, a mixed (11-18) Secondary School. However, some have achieved scholarships to Independent High Schools within Pembrokeshire.





Timings of the School Day

Morning Session: 8.45 am – 12.00 noon (part time pupils finish at 11.45am)

Afternoon Session: 1.00 pm – 3.15 pm

Wraparound Childcare Services

Breakfast Club: 8.00am – 8.30am

Stay and Play: 3.15pm – 5.15pm

Teilo Tots (Pre-school) Timings

Morning Session: 8.30am – 12.00 noon

Afternoon Session: 1.00om – 3.10pm (all day care is available)





Security arrangements

Once pupils and staff have entered the school at the commencement of the morning and afternoon sessions and at the end of morning and afternoon break times all doors are locked. Access into the school after these times is facilitated via the main entrance where visitors are met, issued with a visitor's badge, and logged in the visitors' book.

Admissions

Admission Policy and Oversubscription Criteria (Please see **Appendix 2**).

Admissions to the school are the responsibility of the Governing Body. If you are considering placing your child at St. Teilo's Catholic Primary School please contact the school and arrange a visit. A visit will provide you with the opportunity to meet the Headteacher who will discuss the educational provision we are able to offer your child before taking you on a guided tour of the school which will enable you to meet the teachers and children and view the school 'in action.' During your visit you will gain an insight into the organization and educational provision of the school that will inform your decision as to whether St. Teilo's Catholic Primary School is the most suitable school for your child. The school often holds open days and prospective parents are invited to attend one of these.

Child Protection Policy and Procedures

Designated Safeguarding Officer – Mrs. A. Nicholls

Designated Deputy Safeguarding Officer – Mr. S. Frearson

Safeguarding and Child Protection are key priorities for St. Teilo's Catholic Primary School. We aim to support vulnerable children and young people to ensure they are as safe as they can possibly be. Protecting children and young people from abuse is a shared responsibility for all staff. Our policy, which has been adopted by the Governing Body, is governed by the All-Wales Child Protection Procedures and has been endorsed locally by the Pembrokeshire Local Safeguarding Children's Board. Parents are issued with an information sheet 'Child Protection Information for Parents / Carers' and a child protection leaflet on 'How to keep safe!' is issued to the pupils.



Languages at St Teilo's School

St. Teilo's Catholic Primary School is defined as an English medium school (EM). In line with the New Curriculum for Wales' vision, we aim to become a more bilingual school, which offers lessons across the Six Areas of Learning and Experience through the mediums of Welsh and English. Also, at St Teilo's we are working towards being able to offer our learners experiences of modern foreign languages.

Uniform

After a consultation with all stakeholders, our new smart school uniform was fully embedded in September 2020 (See picture below).



Winter Uniform

- Yellow Shirt/ blouse
- Navy trousers/ pinafore or skirt
- Navy pullover or cardigan (with logo preferred)
- Navy and yellow St Teilo's tie
- Black smart shoes

Summer Uniform

- Yellow polo shirt (with logo preferred)/ yellow and white summer dress
- Navy pullover or cardigan (with logo preferred)
- Navy trousers or shorts/ pinafore or skirt
- Black smart shoes

PE Kit

- Yellow Sweat top optional
- Yellow T-Shirt
- Navy Shorts
- Gym/Training Shoes.



Lunch Time Arrangements

A range of hot school lunches are provided each day. Menus change occasionally during the year and will be displayed both at school and on the website:

www.lunchwithlennie.co.uk

Menus are decided by Pembrokeshire County Council and cannot be influenced by the school. You can ask at school for further information on school meals, payments, and costs.

Meals are now charged at £2.55 per day for Foundation Phase pupils (Nursery to Year 2) and at £2.65 per day for children at Key Stage 2 (Year 3 - Year 6.)

A reduction of 50p per child per day will be offered if you have three or more children in any of Pembrokeshire's schools taking dinners regularly. However, an application form must be completed before this reduction can be processed.

A 10% discount will be offered to parents who commit to purchasing a school meal every single day their child attends school via a monthly direct debit. This could effectively mean that the child will receive 19 'free' meals during the year (190 teaching days annually).

Finally, some children may be entitled to Free School Meals if household income does not exceed £16,190 p.a.. Applications for Free School Meals can be obtained from school, or from the Lennie the Leek website (link above). Alternatively, you can contact Revenue Services for advice on 01437 764551. Please apply if you feel you are eligible.

School Meals



Children may eat a cooked lunch or bring a packed lunch from home. Dinner money needs to be paid online through Pembrokeshire My Account. You will receive instructions and support on how to do so when starting at the school.

Healthy Schools

We participate in the Pembrokeshire Healthy Schools scheme which aims to promote the health and well-being of pupils, staff, and their families.

Chocolate and bags or packets of sweets, even as part of a lunch box, are discouraged. Fizzy or sugary drinks are not allowed, nor are glass bottles.

Children may bring a piece of fruit or some seeds to eat at break-time but no nuts due to severe allergies of other children within the school. No other snacks should be brought to school. Free milk is available for our Foundation Phase children during their morning break and we will encourage all children to have this unless we are made aware of dairy intolerance.

Cold water from a cooler is available throughout the day. Water bottles will need to be taken home daily for washing and refilling.

Attendance

At St Teilo's we are constantly striving to promote good attendance. The class with the highest attendance gets extra playtime on a Friday and children with 100% attendance are entered into a raffle for a weekly prize. Absences are carefully monitored, and parents will be contacted by telephone or letter where there are concerns. In some cases, pupils may be referred to the Educational Welfare Officer who visits the school regularly. Medical and dental appointments should, as far as possible, be made out of school hours. All absences must be explained. Since September 2013, no holidays are being authorised and parents are informed that absences will be recorded as unauthorised. If parents take their child out of school for a family holiday a Holiday form must be filled in by a parent or carer. There is a risk of a penalty notice if a pupil has a minimum of 10 sessions or five school days lost due to unauthorised absences during the current term and bringing the overall school attendance to below 90% in the school year to date.

Jewellery

In the interests of health and safety children should not wear jewellery to school with the exception of watches and stud earrings. The school will accept no responsibility for the loss of, or damage to items of jewellery.



Hair style/colour

Pupils' hair should be neat and of a sensible style. Perms and dyed hair are to be discouraged. Makeup is not permitted or painted nails.

Mobile Phones

Mobile phones are not allowed in school.

Pupil Voice

We have a number of pupil groups within the school. Pupil participation is about developing a culture in schools where all children and young people have a voice and have the opportunity to play an active role in decisions that affect their learning and well-being, as set out in Article 12 of the United Nations Convention on the Rights of the Child (UNCRC). Although having an active school council is an essential part of this approach, it is only one aspect. We also have an Eco- Committee, Criw Cymraeg, School Ambassadors, Faith Ambassadors, Sports Ambassadors.



Curriculum

Our vision for the new Welsh Curriculum at St Teilo's.



Mathematics and Numeracy

Our vision for our learners of Mathematics and Numeracy is for each individual to become a confident mathematical thinker who is excited by the beauty of Mathematics. All our learners will be ambitious problem solvers who are not afraid to be creative and try out new ideas and approaches. Our desire is for our learners to be questioners as they make connections between the concrete, pictorial and abstract representations. We want our learners to be mathematical explorers who look for patterns and are not afraid to take risks.

Language, Literacy and Communication

Our vision for our learners is for each individual to become a confident user of languages, who is excited by the richness of literature. We want our learners to be ambitious problem solvers who are not afraid to be creative when learning and using languages. Our desire is for our learners to be curious as they make connections between languages and seek opportunities to practice them. Our learners will embrace other languages and their cultures and enjoy the linguistic diversity of our community.

Science and Technology

Our vision is that learning about Science and Technology together will inspire our young people to be skilled critical thinkers, problem-solvers, collaborators, designers and innovators. Through an understanding of how our world works, our learners enjoy discovery and ignite their creativity and imagination bringing value to a more equal and just society.

Humanities

In St Teilo's, the Humanities Area of Learning and Experience seeks to awaken a sense of wonder, fire the imagination and inspire learners to grow in knowledge, understanding and wisdom. In Religious Education we are learning to follow the right path through care, love and respect in the Light of the Risen Christ.

Health and Well-being

Our vision for our learners is for each individual to become a confident individual with the ability to express their feelings and emotions. We want our learners to be ambitious problem solvers who are not afraid to be open in their discussions. Our desire is for our learners to be empathetic to others through an understanding of diversity. Our learners will be healthy through their understanding of why a healthy body makes a healthy mind.

Expressive Arts

Through Expressive Arts, our learners will have rich opportunities to be creative, imaginative and develop confidence in expressing themselves in different ways while experiencing inspiration from all disciplines. Our learners will explore, create and respond to the arts and use reflective, critical and creative processes to make sense of ideas and experiences.

School Discipline

Discipline in the school goes along Christian lines, the purpose of which is to develop the character of the pupil and ensure an atmosphere where learning and order are encouraged. All incidents are dealt with restoratively through conferencing with pupils. All staff have received restorative practice training. We have a Behaviour log in which incidents are recorded and communicated to parents. In line with the school behaviour policy serious incidents could result in temporary or permanent exclusion.

Homework Policy

Homework is given in accordance with the needs of the child at the discretion of the class teacher. The amount and frequency of homework will depend largely on the age of the pupil. Basic number skills, reading and writing are important elements of homework. Home/school tasks may be given by class teachers. Parental co-operation in these tasks is much appreciated as is constant encouragement for pupils regarding the completion of homework.



Sport

The school aims to develop pupils' physical skills to the full. The emphasis is firmly on participation and enjoyment. There are opportunities to participate in a wide range of activities including gymnastics, dance, organised games, athletics, cross country running and outdoor adventure activities. Pupils represent the school at football, rugby, cricket, netball, hockey, cross country and athletics. Regular fixtures are arranged with other schools. All pupils attend swimming lessons each year at Tenby Leisure Centre.



Extra-Curricular Activities

There is an extensive range of extra-curricular activities provided and encouraged by the school. These include – preparation for the Sacraments (First Communion), Football Club, Choir, Cricket Club, Art Club, Gym, Eco Club, Clwb Cymraeg, Coding Club and Athletics.

School visits and various fund-raising charity projects encourage our children to demonstrate concern for the needy and create a community spirit.

Music

Peripatetic music lessons are available for several instruments and all we ask is for a minimum donation to help the school towards the cost of the lessons.



Additional Learning Needs

There is a clear written policy on Special Educational Needs which gives all staff guidance on catering for children in this category. Children with Special Educational Needs are taught in mainstream classes and are supported in class or withdrawn from class and catered for individually or in small groups. Progress is monitored and assessed and full consultation takes place with parents in accordance with the Additional Learning Needs Code of Practice. The consultation process also involves representatives of the Local Education Authority and other schools to which our children transfer. The school encourages close links with parents of pupils with Special Educational Needs, who need not hesitate to contact the Headteacher should they have any concerns regarding their child's progress.

Equal Opportunities

The school is committed to a positive policy of promoting equal opportunities, and eliminating discrimination of any kind, by providing equal opportunities for all pupils in all aspects of the curriculum. We will encourage respect for, and tolerance of people of different gender, race, religion and way of life. We will regularly assess our teaching materials and resources, and also examine the organisation of the school for gender bias. We will work towards ensuring a school community based on mutual respect, offering equal opportunities for everyone. The Equal Opportunities policy will be reviewed as part of the monitoring process. We believe that each pupil is equally important, and the beginning and end of good education is showing everyone that they are equally valued.



Relationships and Health Education

The school has adopted the new Diocesan RHE policy and has implemented the 'Life to the Full' Scheme. The school is trialling the new Ten: Ten resources in line with the policy from Autumn Term 2020.

See link for more information: <https://www.tentenresources.co.uk/life-to-the-full-catholic-landing-page/>



Appendices



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